

Company

Logo

SAFETY TRAINING 2023

BY J. EMBREE

TODAY'S AGENDA



**EMPLOYEE DUTIES
& RIGHTS**



FIRE SAFETY



**FIRST AID &
PERSONAL
PROTECTIVE
EQUIPMENT**



HOUSEKEEPING



OSHA
Occupational Safety
and Health Administration

Job Safety and Health IT'S THE LAW!

All workers have the right to:

- A safe workplace.
- Raise a safety or health concern with your employer or OSHA, or report a work-related injury or illness, without being retaliated against.
- Receive information and training on job hazards, including all hazardous substances in your workplace.
- Request a confidential OSHA inspection of your workplace if you believe there are unsafe or unhealthy conditions. You have the right to have a representative contact OSHA on your behalf.
- Participate (or have your representative participate) in an OSHA inspection. You can speak in private to the inspector.
- File a complaint with OSHA within 30 days (by phone or by mail) if you have been retaliated against for exercising your rights.

See any citations on your workplace?

- Request copies of your medical records that measure hazards in your workplace, and the workplace injury and illness log.

This poster is available free from OSHA.

Contact OSHA. We can help.

Employers must:

- Provide employees a workplace free from recognized hazards. It is illegal to retaliate against an employee for using any of their rights under the law, including raising a health and safety concern with OSHA, or reporting a work-related injury or illness.
- Comply with all applicable OSHA standards.
- Notify OSHA within 8 hours of a workplace fatality, or within 24 hours of any work-related amputation, hospitalization, or loss of consciousness of an employee.
- Provide required training to workers in their own language so they can understand.
- Display the OSHA poster in the workplace.
- Post OSHA citations near the place of the alleged violations.

On-Site Consultation services are available to small and medium-sized employers, without citation or penalty, through OSHA-supported consultation programs in every state.



BASIC EMPLOYER DUTIES

- **Follow OSHA standards and the General Duty Clause.**
- **Train employees.**
- **Provide and pay for most PPE (Personal Protective Equipment).**
- **Post OSHA's Job Safety and Health poster.**
- **Keep injury records and report fatalities.**

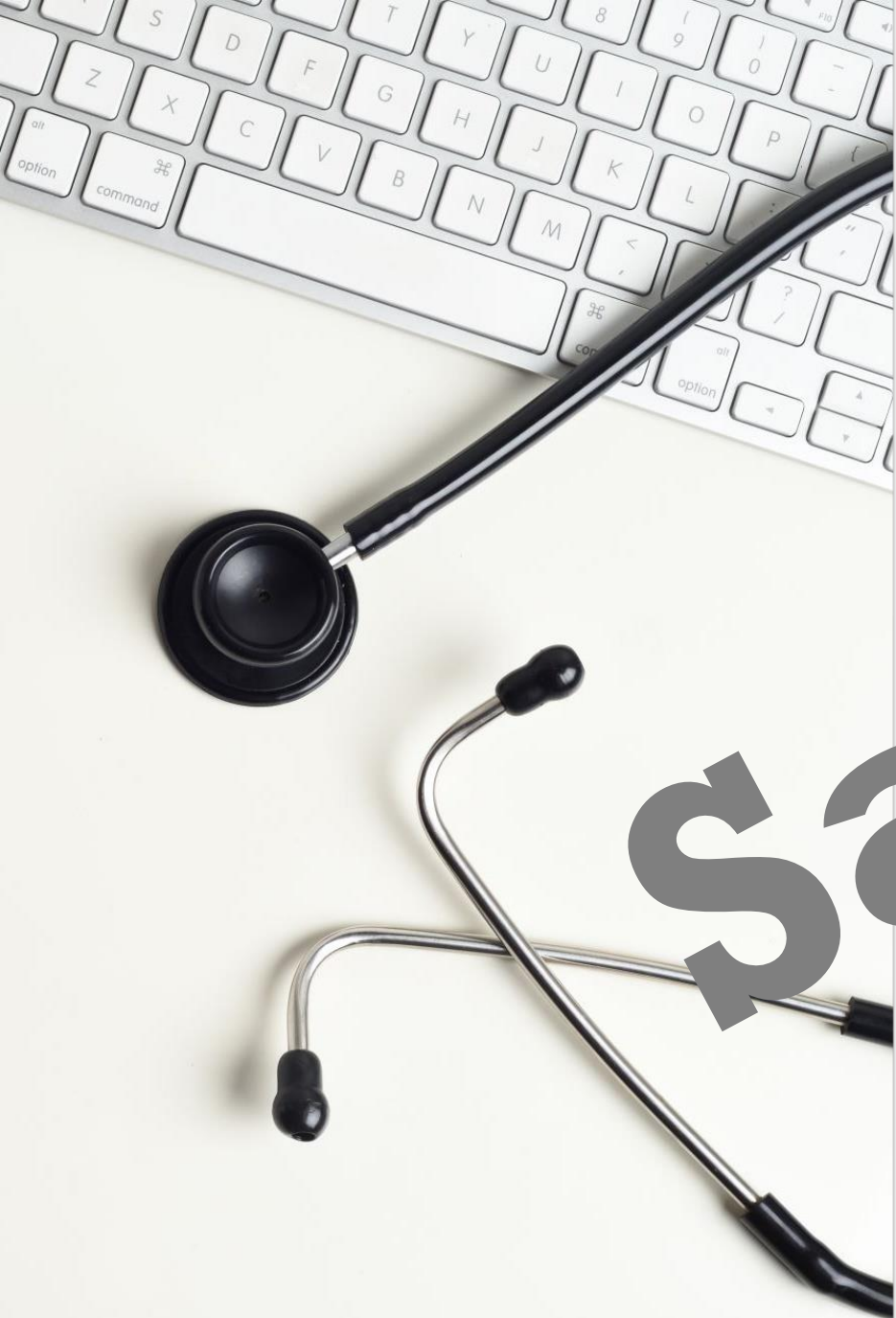
EMPLOYEE DUTIES



**Comply with safety
standards and work
rules**



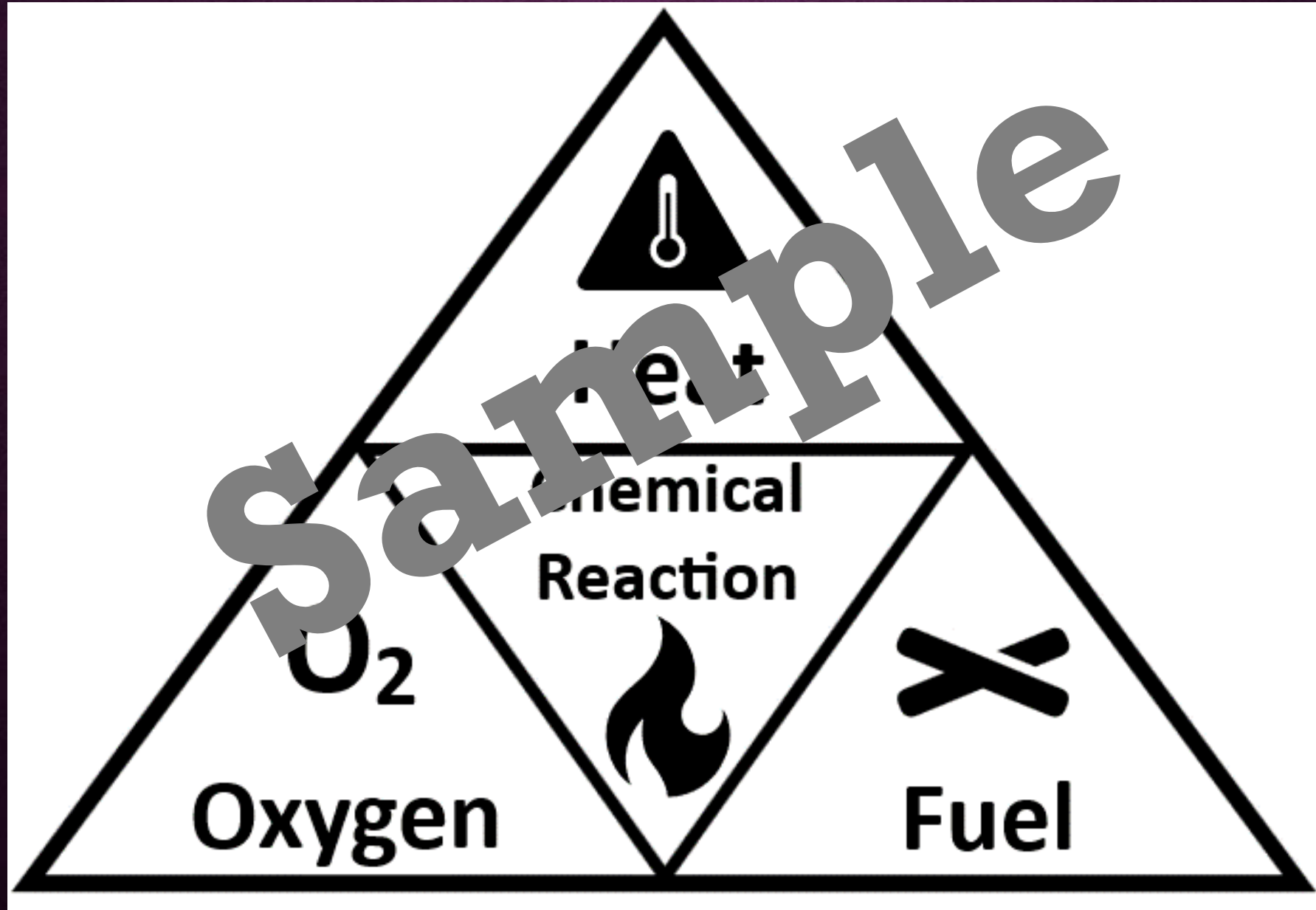
**Report unsafe
conditions or concerns
to a Supervisor**



EMPLOYEE RIGHTS

- **A safe and healthy workplace.**
- **Receive hazard and safety training.**
- **Report safety or health concerns to employer or OSHA.**

FIRE SAFETY – ELEMENTS OF FIRE



FIRE EXTINGUISHERS

- Must be kept unlocked and accessible.

Use the “PASS” method...



FIRE SAFETY – EXIT PATHWAYS

1

**Must be
unobstructed.**

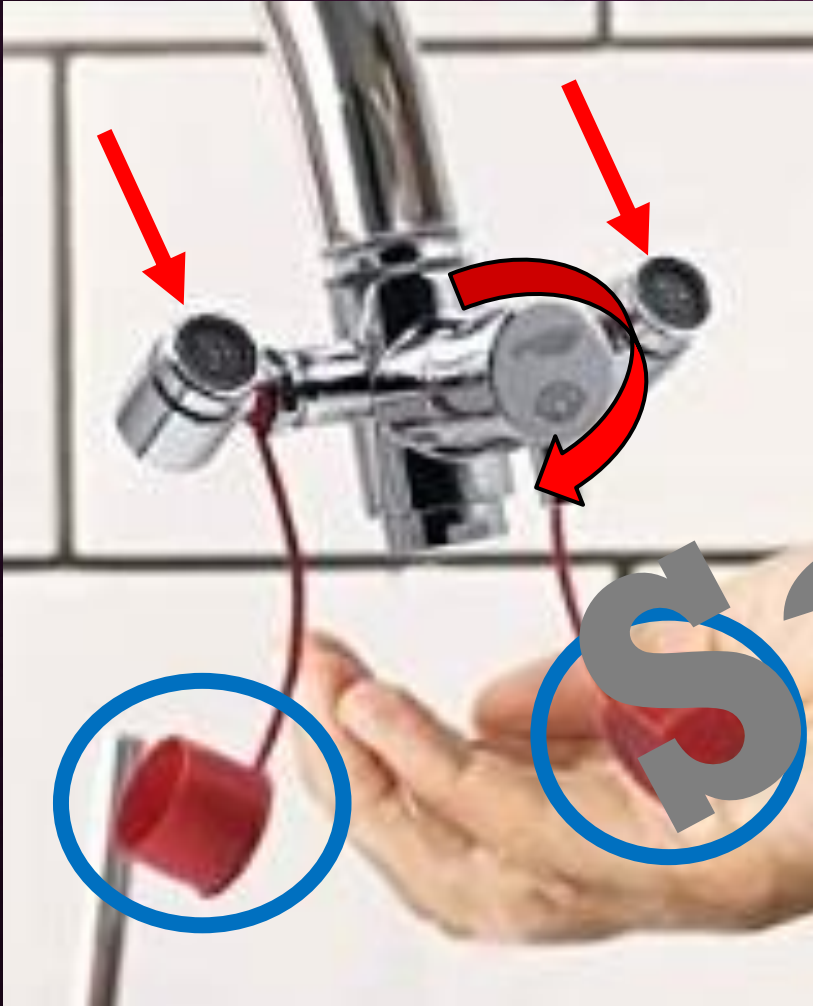
2

**Must be clearly
marked & well-
lit.**

3

**Must be left
unlocked during
normal working
hours.**

EYE WASH – HOW TO USE



- Turn on regular faucets
- Uncover eye spigots
- Adjust eye spigots angle
- Turn eye wash knob clockwise
- Hold eyelids open
- Flush for 15 minutes & turn off
- Quickly inform Supervisor

PPE – OSHA EMPLOYER REQUIREMENTS

Employer performs a “Hazard Assessment” of workplace.



Employer identifies and provides proper PPE.



Examples:

Non-prescription eye protection	Face shields	Hearing protection	Welding PPE	Lab coats or aprons	Masks
--	---------------------	---------------------------	--------------------	----------------------------	--------------

EYE OR FACE PROTECTION



- Worn when working with:
 - Flying particles
 - Molten metal
 - Liquid chemicals
 - Gases

PPE – OSHA EMPLOYEE REQUIREMENTS

- **Properly wear PPE.**
- **Attend all training about PPE.**
- **Clean and maintain PPE – if non-disposable item.**
- **Inform a supervisor if PPE needs to be repaired/replaced.**

PPE – OSHA EMPLOYEE REQUIREMENTS

- **Employee is responsible if PPE is lost or intentionally damaged.**
- **Employee must provide their own non-specialty items, such as:**
 - **Prescription eyewear**
 - **Footwear**
 - **Everyday clothing**



HOUSEKEEPING

- All rooms & passageways must be kept:

- Clean & Tidy

- Orderly

- Sanitary



Walking-working areas must be free of:

- **Outstanding objects**
- **Loose boards**
- **Corrosion**
- **Leaks and spills**

WHAT ARE SLIP HAZARDS?



- **Improper footwear**
- **Grease or oil**
- **Water, snow, or ice**
- **Liquid spills**
- **Polished floors**
- **Plastic bags**
- **Paper**
- **Other slippery debris**

WHAT ARE TRIP HAZARDS?



- Loose flooring
- Loose carpeting
- Uneven surfaces
- Poor housekeeping
- Cords or hoses
- Open drawers or other protruding objects



QUESTIONS? COMMENTS?